NDE Moodle

- Student Guide

Login to NDE Moodle

ICDL — The Digital Skills Standard

ICDL — The Digital Skills Standard

Sign In

Username | New account

Username

Password

••••••••

Log in

Forgotten your username or password?

1. Go to https://learn.icdlasia.org

2. **Login** with the Username and password given to you.

Username: **Student iCON email** XXX@students.edu.sg
Password: **WSSnde*XXX**

Terms of Use
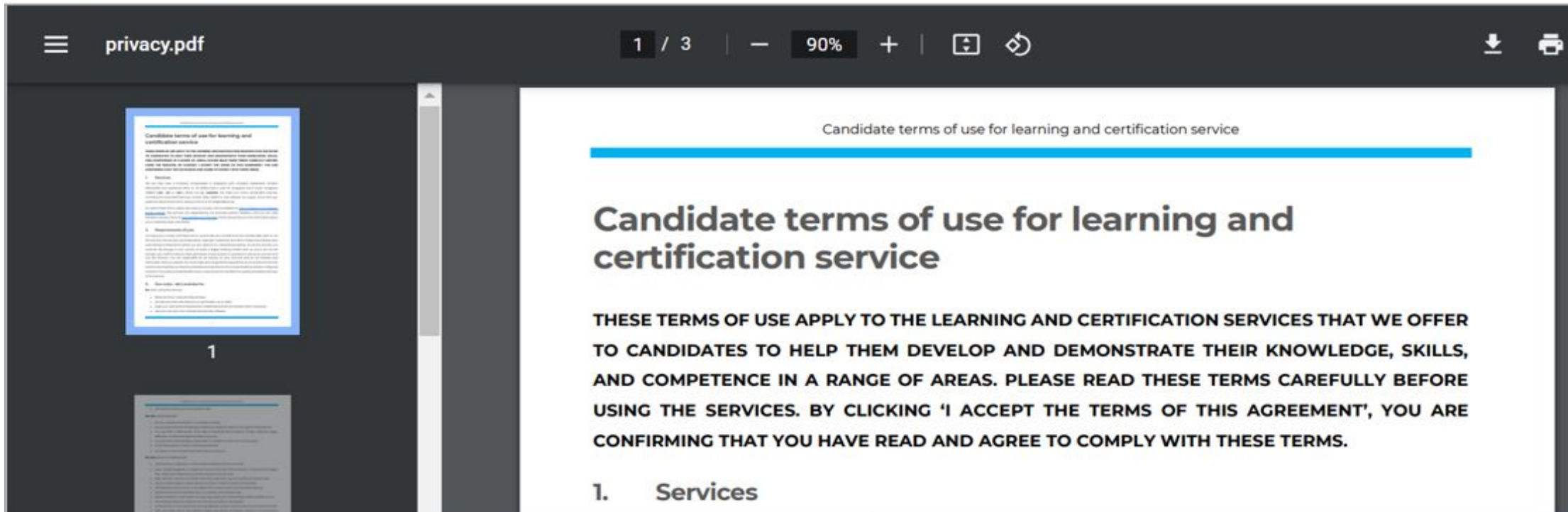
ICDL eLearning

Home / Site policy agreement

Scroll down and click 'Yes' to accept the 'Terms of Use'.

Site policy agreement

privacy.pdf   1 / 3   — 90% + | ⊡ ⟲   ⬇ 🖨

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Candidate terms of use for learning and certification service

Candidate terms of use for learning and certification service

THESE TERMS OF USE APPLY TO THE LEARNING AND CERTIFICATION SERVICES THAT WE OFFER TO CANDIDATES TO HELP THEM DEVELOP AND DEMONSTRATE THEIR KNOWLEDGE, SKILLS, AND COMPETENCE IN A RANGE OF AREAS. PLEASE READ THESE TERMS CAREFULLY BEFORE USING THE SERVICES. BY CLICKING 'I ACCEPT THE TERMS OF THIS AGREEMENT', YOU ARE CONFIRMING THAT YOU HAVE READ AND AGREE TO COMPLY WITH THESE TERMS.

1.   Services

Starting The Course

ICDL — The Digital Skills Standard

Dashboard with modules appear

Welcome to National Digital Explorer 2023!

The National Digital Explorer (NDE) 2023 is a nationwide digital literacy initiative designed to empower Singapore students to learn real-world skills that enable them to think critically and be more productive learners.

As you embark on this journey with ICDL, you can access our comprehensive range of eLearning content and activities to build your skills and knowledge on the effective use of office productivity tools.

On this eLearning platform, self-directed learning is made accessible as you can learn at your own pace using your personal learning devices.

Once you have completed the programme, we encourage you to participate in our national and regional competitions to apply what you have learnt and connect with students beyond your community.

We hope you have an enjoyable learning experience with ICDL Asia and gain mastery of practical digital skills for the future digital workplace.
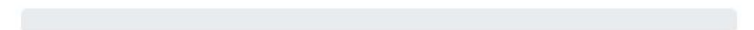
My courses

ICDL Documents (MS Office 365)   Course completion
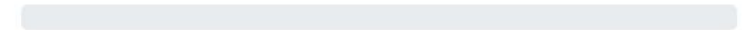
ICDL Spreadsheets (MS Office 365)   Course completion

Starting The Course

ICDL
The Digital Skills Standard

My courses

ICDL Documents (MS Office 365)

ICDL Spreadsheets (MS Office 365)

Click on the module.
Sec 1 – ICDL **Presentation**
Sec 2 – ICDL **Document**
Sec 3 – ICDL **Spreadsheets**

ICDL Presentation (MS Office 365)

Course completion

ICDL Application Essentials (MS Office 365)

Course completion

Course Lessons

Unit 1 Office Productivity Basic Skills and Common Tasks
To do: Complete the activity

Inside the module,
Click on **Unit 1** to begin

Unit 2 Working with Documents and Formatting Text
To do: Complete the activity
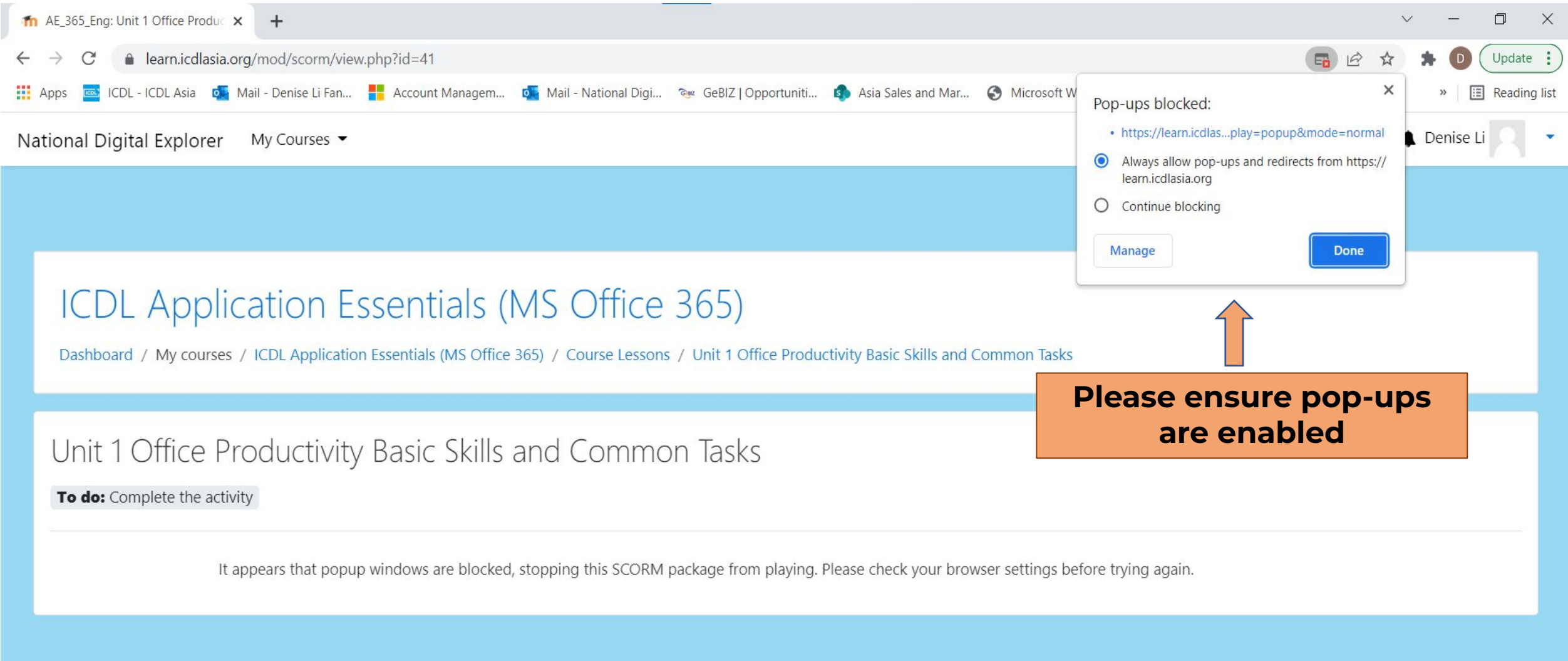
Unit 3 Adding Objects and Preparing Document Outputs
To do: Complete the activity

Starting The Course

Please ensure pop-ups are enabled

All Set To Go!

Click here to view the **sub-unit chapters.**

A new window pops up for each Unit and you're all set to go!

Guided Learning

ICDL
The Digital Skills Standard

HELP   EXIT

Click here

To begin, you need to open the Word Processing application. There are a number of ways to open applications. Click the **Start** icon on the left.

1/15
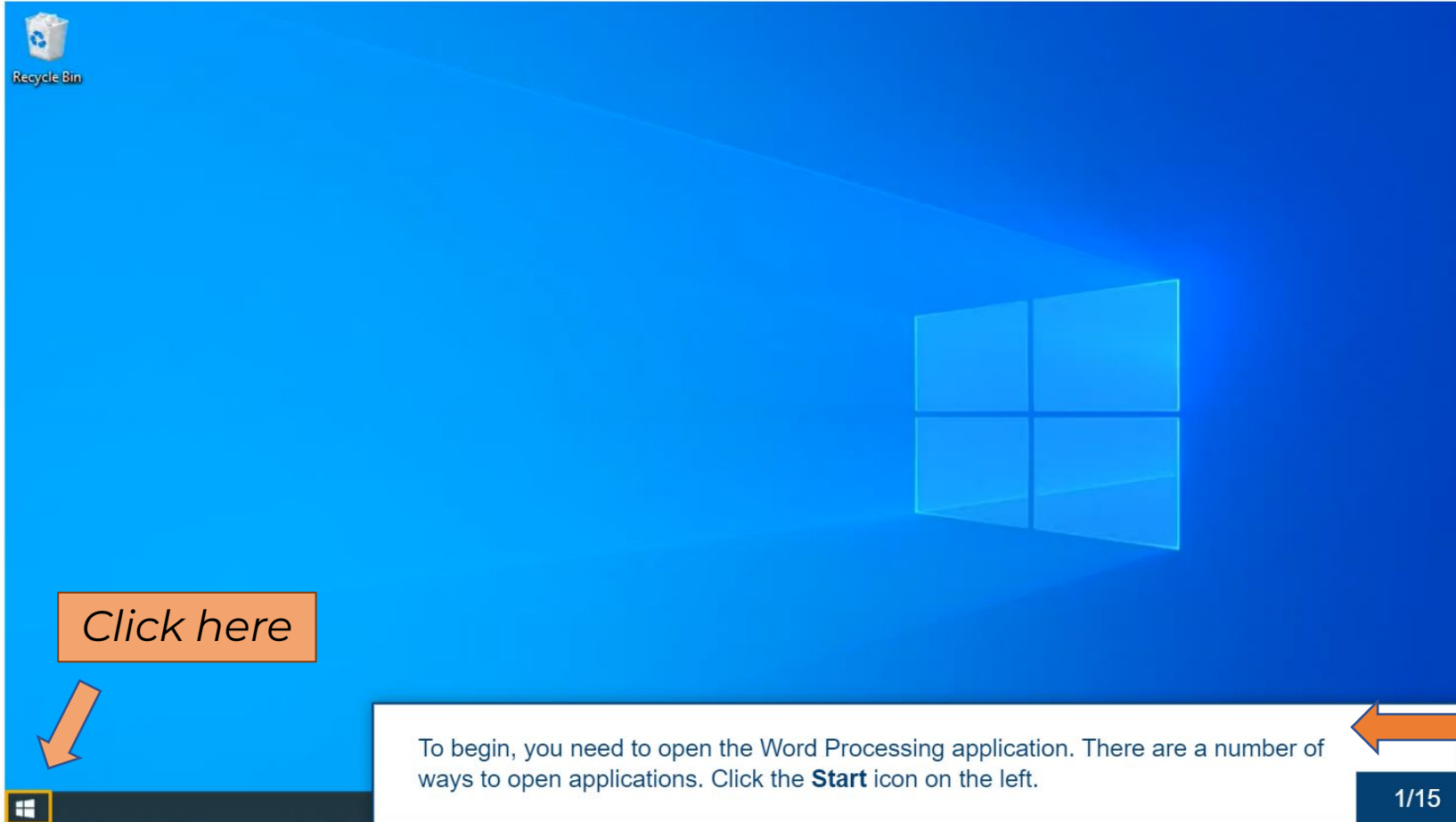
Follow the instructions on screen to complete requested tasks

PREV   NEXT

Guided Learning
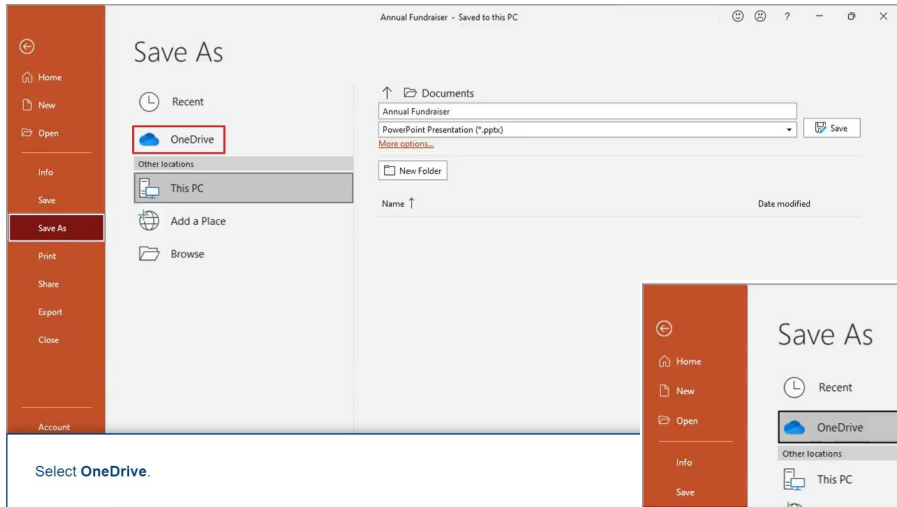
Ensure **all tasks are completed** in each page before clicking on Next

Select **OneDrive**.

The OneDrive Sign in pane opens on the right. You must provide your logon information to access your OneDrive account. Click the **Sign In** button.

In this example, the username and password details have been entered for you. Click the **Sign in** button.
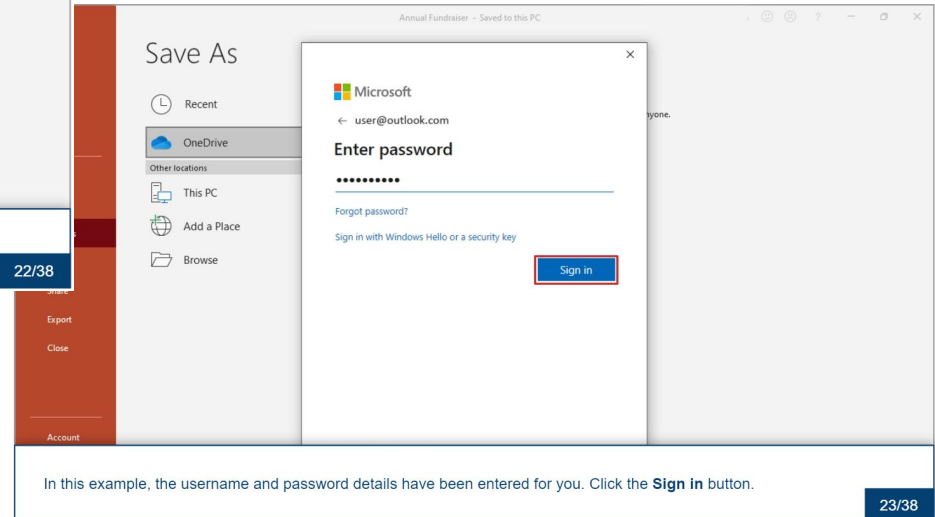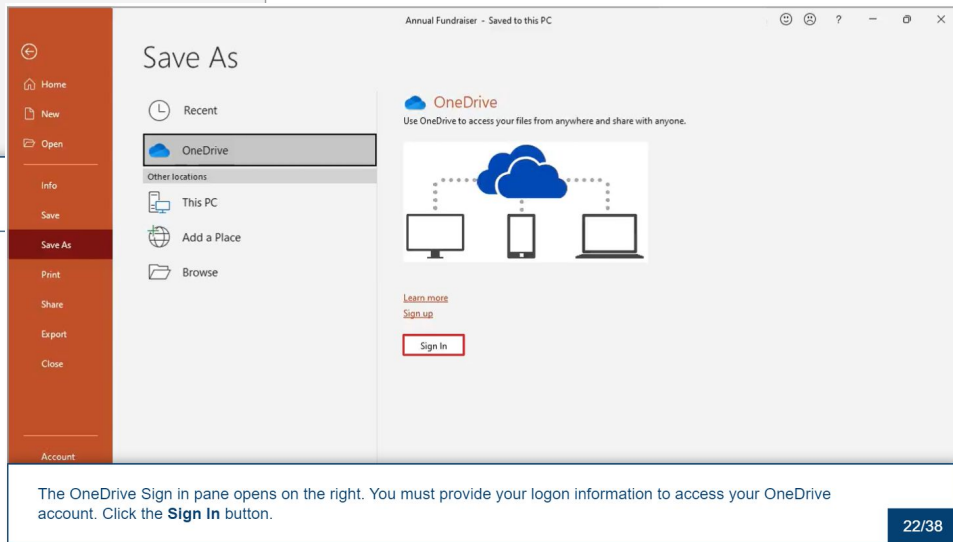
Completing The Course

Unit 3 Adding Objects and Preparing Document Outputs

Done: Complete the activity

Unit 4 Working with Spreadsheets Formatting and Formulas

Done: Complete the activity

Fully completed units will show **'Done' with a green status.**

Unit 5 Adding Objects and Preparing Spreadsheet Outputs

Done: Complete the activity

Unit 6 Working with Presentations and Formatting Slides

Done: Complete the activity

Unit 7 Adding Objects and Effects and Preparing Presentation Outputs
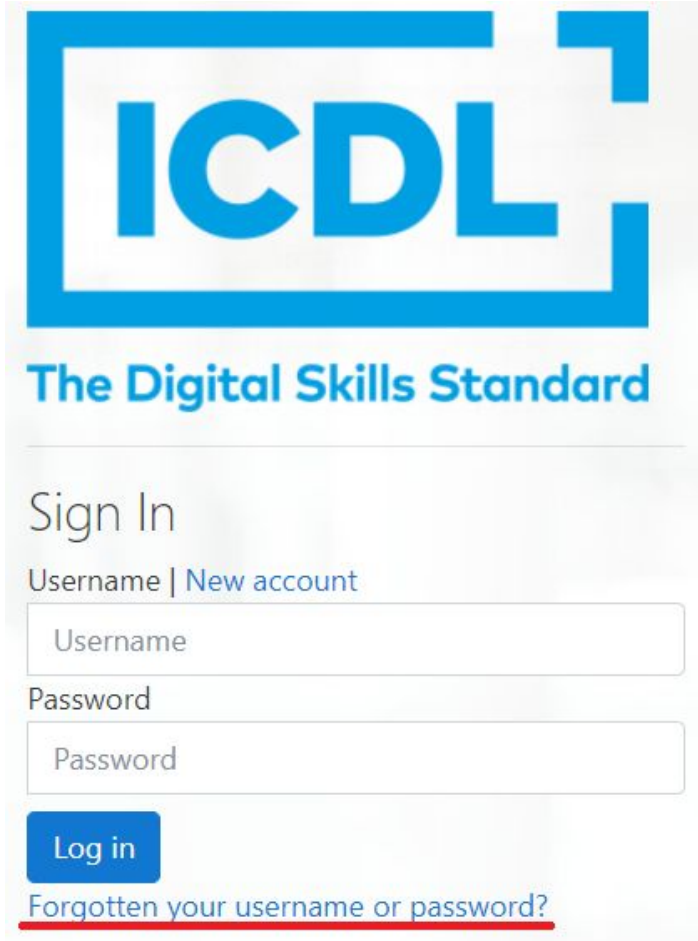
Done: Complete the activity

Digital Certificate

Once **ALL units** are done, you will see your **e-cert** here!

ICDL Application Essentials - Certificate

Resetting Password

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Sign In

Username | New account

Username

Password

Password

Log in

Forgotten your username or password?

Click here to **reset password** only if you have forgotten it.

Resetting Password

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National Digital Explorer

Home / Log in / Forgotten password

To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.

Search by username

Username

[Search]

Search by using your **e-mail address** registered
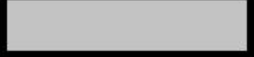
Search by email address

Email address

[Search]

Resetting Password

[EXTERNAL] National Digital Explorer: Password reset request

AU Admin User (via National Digital Explorer) <noreply@icdlasia.org>
Fri 11/03/2022 14:43
To:

Hi Emmanuel,

A password reset was requested for your account _____ at National Digital Explorer.

To confirm this request, and set a new password for your account, please go to the following web address:

https://learn.icdlasia.org/login/forgot_password.php?token=AXJ5yoOQN1SJJCIhhTR5DPpK3C7IcKMY
(This link is valid for 30 minutes from the time this reset was first requested)

If this password reset was not requested by you, no action is needed.

If you need help, please contact the site administrator,

Admin User
noreply@icdlasia.org

1. **Email notification** is sent to your mailbox instantly.

2. **Click the link** given to set a new password (valid for 30 mins only).

3. Login with your **new password**.

Thank you!