

GUIDE TO ACCESSING ASKNLEARN

Step 1:

- In the address field of a web browser, type 'http://lms.asknlearn.com/westwood_ss' and click 'Enter'.
- Alternatively, type school website address '<http://www.westwoodsec.moe.edu.sg>' and click on the AsknLearn link on the school homepage.
- The login page will be open. (Refer to **Diagram 1**).

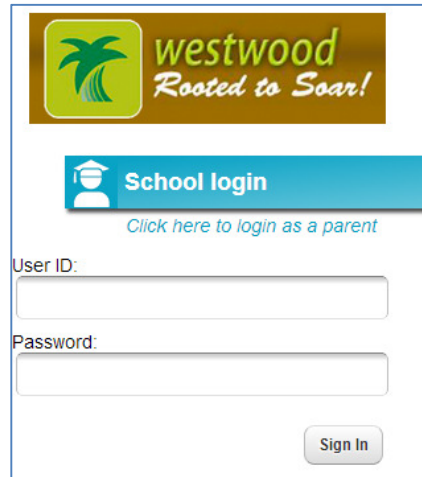


Diagram 1

Step 2:

- At the login page, enter **User ID** and **Password**. Then, click **Sign In**.
- For students, the default Userid and Password will be your NRIC. If you have forgotten your password, please call the school at 6792 9737. State your name, NRIC, class and contact number.

Step 3:

- Upon successful login, you will see the main page of the e-learning portal. (Refer to **Diagram 2**).
- Read the **Announcement** for any announcement from the school.
- Refer to **Current Tasks** for the list of lessons to complete.

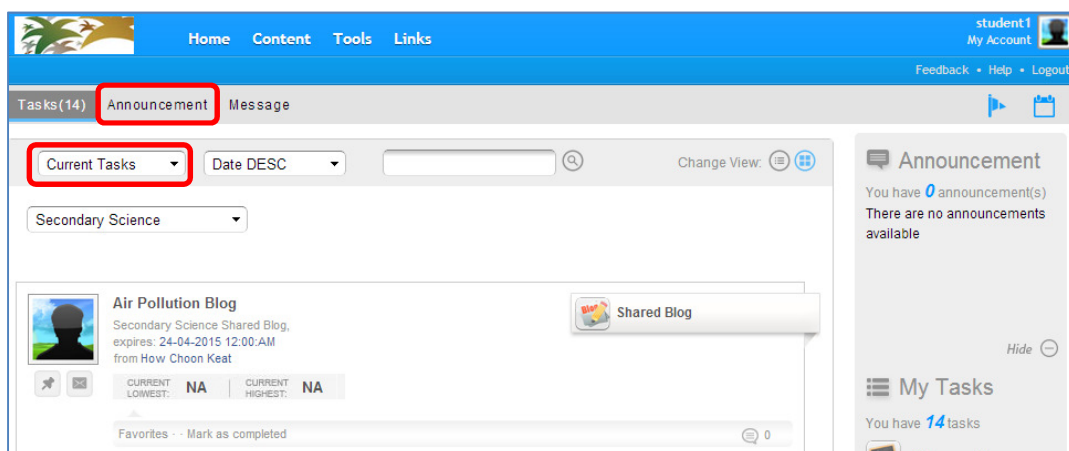


Diagram 2